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These obligatory General rules describe the principles of the Finnish Cleanliness Classification of Ventilation Products.

1 CLEANLINESS CLASSIFICATION OF VENTILATION PRODUCTS

The classification activity is based on the document <u>Classification of Indoor Environment 2018</u>, and current classification criteria and principles. The Cleanliness Classification of Ventilation Products is owned by Rakennustietosäätiö RTS sr and operated by its subsidiary Rakennustieto Oy who, among other things, issues the classification certificates. Both Classification of Indoor Environment and Cleanliness Classification are developed and supervised by the principal committee Indoor Environment (PT 41), appointed by the Director General of Rakennustietosäätiö RTS. The multidisciplinary committee is comprised of professionals from various fields, and its objective is to promote building methods and classifications aiming at good indoor environment.

Classification applications and matters relating to classification decisions are handled confidentially by a separate classification committee working under the principal committee Indoor Environment (PT 41). The impartial classification committee consists of a representative of Finnish Society of Indoor Air Quality and Climate (Sisäilmayhdistys ry), at least one technical expert, and a representative of Rakennustieto Oy as the secretary of the committee.

2 APPLYING FOR CLEANLINESS CLASSIFICATION

Applications for Cleanliness Classification are submitted to Rakennustieto Oy using an online application form. The application process is described in detail on the <u>Cleanliness Classification's website</u>. Applications shall include product information, product data sheet or equivalent, instructions for use, material safety data sheet (if applicable), and test report (see section 9). At the time of submitting the application the test report shall not be more than one (1) year old. Applications for classification of a product group (see section 8) shall include required formulation and/or composition specifics. The applicant may, if necessary, be asked to provide supplementary information for their application. By applying for the Cleanliness Classification, the applicant commits to these General rules. All classification applications are evaluated in accordance with the current testing requirements and the classification criteria set for the products.

2.1 Confidentiality of application documents

Rakennustieto Oy and the classification committee process all documents and information relating to applications confidentially. However, upon approval, the product name and the holder of the classification is published in the database of cleanliness-classified products (see section 12).

2.2 Different application types

In addition to the new classification application described in section 2, the classification process also involves other types of applications. All application types and the documentation needed for each are described in detail on the <u>Cleanliness Classification's website</u>.

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3 RIGHT TO USE THE CLASSIFICATION LABEL AND THE VALIDITY OF THE RIGHT TO USE

The holder of the classification (i.e. the company to which the Cleanliness Classification certificate has been issued) has the right to market the cleanliness-classified product using the classification label and by referring to the Cleanliness Classification. The use of the classification label is instructed in detail in section 4.

The right to use the classification label is valid for three (3) years. If the composition of the product and method of manufacturing have not changed, the classification can be continued once with a continuation application for another three (3) years without retesting. Continuation without retesting can be approved only if the testing methods and the classification criteria or principles have not changed fundamentally since the original testing and approval. The minimum retesting frequency is six (6) years upon renewal of the classification. If, for reasons beyond the manufacturer's control, the required retesting cannot be completed in time for the renewal application, the classification, following case-by-case consideration.

4 USE OF CLASSIFICATION LABEL

4.1 **Product labelling**

In online content, products, packaging, data sheets, brochures, etc. the cleanliness class assigned to the product is indicated with the classification label. Transferable stickers of the classification label may not be produced, and the label must always be part of printed entity. Products approved for the cleanliness class M1 are intitled to use the M1 label (Figure 1) which is a registered trademark of Rakennustietosäätiö RTS sr. If needed, the previous classification label (Figure 2) may be used during the transition period until the end of year 2026. The classification label (Figure 3) that was decommissioned in 2020 may be used during the transition period until the end of year 2024. Both the classification label and the classification certificate are available in multiple languages.



Figure 1. Valid M1 Cleanliness Classification label (in English), introduced on 1 October 2023.



Figure 2. M1 Cleanliness Classification label (in English), decommissioned on 1 October 2023.



Figure 3. M1 Cleanliness Classification label (in English), decommissioned in 2020.

In addition, the product description must highlight the restrictions related to the use of the product and its intended use, such as:

- applications, suitability
- operational safety
- transportation
- storage (e.g. storage conditions and packaging method)
- instructions for use and installation
- cleaning instructions
- environmental protection and waste management

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4.2 Product marketing

The classification label can be used for marketing of the cleanliness-classified product alone. Only the products and product names marked on the classification certificate are classified. The classification label must not be used in such a way that it refers to the company as a whole or to products which have not been granted the Cleanliness Classification.

5 QUALITY ASSURANCE AND OBLIGATION TO NOTIFY OF CHANGES

The quality control and assurance of cleanliness-classified products is the responsibility of the holder of the classification. The holder of the classification is responsible for ensuring that the classified product has an approved quality assurance system. The holder of the classification is required to notify Rakennustieto Oy in advance of changes concerning the product's manufacturing methods, composition, etc., if the changes affect the properties for which the classification criteria apply to.

6 RESPONSIBILITY FOR CLASSIFIED PRODUCT

The holder of the classification is solely responsible for ensuring that the product meets the requirements set for it. Rakennustietosäätiö RTS sr or Rakennustieto Oy are not responsible for the classified product or for the properties declared for the product by the holder of the classification.

7 TERMINATION OR REVOKING OF THE RIGHT TO USE THE CLASSIFICATION LABEL

Both Rakennustieto Oy and the holder of the classification can terminate the classification and right to use the classification label to expire three (3) months after the termination. Rakennustieto Oy can cancel the right to use the classification and the classification label without a notice period to end immediately in cases of misuse or if it becomes clear that the classification criteria are no longer met. If Rakennustieto Oy has a legitimate reason to suspect that the classified product does not meet the requirements set for it, the holder of the classification must prove that the requirements are met with new test results in accordance with section 9.

8 PRODUCT GROUPING

If the products to be classified are very similar in terms of use and physical and chemical properties, they can be classified as a product group. Product grouping is done by the classification committee based on detailed composition and property information before the testing phase. The product grouping process is described and instructed in more detail on the <u>Cleanliness Classification's website</u>.

9 PRODUCT TESTING

Granting of the Cleanliness Classification requires product testing by an approved testing laboratory. Laboratory tests must be renewed at least every six (6) years when applying for a renewal of the Cleanliness Classification. The need for retesting caused by changes in the product and/or its manufacturing process described in section 5 is assessed by the classification committee on a case-by-case basis.

9.1 Sampling and testing methods

The collection, packaging, and delivery of the product sample to the testing laboratory shall be carried out in accordance with the valid <u>testing instructions</u> and the instructions given by the testing laboratory. Testing is carried out in accordance with the valid testing instructions and product specific requirements. Test results are reported as described in the testing instructions. Detailed classification criteria with limit values are described on the <u>Clean-liness Classification's website</u>.

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9.2 Testing laboratory

Testing of ventilation products shall be carried out by a qualified and impartial laboratory approved by the classification committee. The list of approved laboratories can be found on the Cleanliness Classification's website.

10 FEES

10.1 Classification fee and other fees related to the Cleanliness Classification

The applicant shall pay Rakennustieto Oy the valid classification fee for the Cleanliness Classification and any other fees related to the granting of the classification. The up-to-date list of fees confirmed by Rakennustieto Oy can be found on the <u>Cleanliness Classification's website</u>.

10.2 Testing fees and expenses

The applicant is responsible for all costs arising from the tests required for the classification application. The applicant pays the testing costs, determined by the testing laboratory, directly to the testing laboratory.

11 COMPLAINT PROCEDURE

If the applicant wants to appeal the decision regarding the denial of the Cleanliness Classification and the right to use the classification label, the applicant shall submit a written appeal to Rakennustieto Oy within 14 days of receiving the decision.

12 LIST OF CLASSIFIED PRODUCTS

Rakennustieto Oy maintains and publishes a database of cleanliness-classified products and classification holders on the <u>Cleanliness Classification's website</u>.

13 CONFIRMING AND CHANGING OF THE GENERAL RULES

These General rules have been confirmed by the Director General of Rakennustietosäätiö RTS sr on 12.10.2023. Rakennustietosäätiö RTS sr can change these General rules if necessary.

14 REFERENCES

Classification of Indoor Environment 2018: Target values, design guidance and product requirements

Cleanliness Classification's website, available at: <u>https://ymparisto.rakennustieto.fi/en/cleanliness-classification-of-ventilation-products</u>

Testing instructions *Ilmanvaihtotuotteiden puhtaustestausohje*, available at: <u>https://ymparisto.rakennus-tieto.fi/en/cleanliness-classification-of-ventilation-products</u>

Rakennustietosäätiö RTS sr

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